

**Tentative Agenda and Background Information**  
**First Taskforce Meeting on Developing Country Action Plan of**  
**Vientiane Declaration on Aid Effectiveness**

**26 February 2007, ICTC (Kilometer 5), Vientiane**

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- 9:00 – 9:20 AM      **Opening Address** by Dr. Bountheuang Mounlasy, Director General, Department of International Cooperation, Ministry of Foreign Affairs.
- Opening Remarks** by Mr. William Rex, Lead Country Officer, The World Bank.
- 9:20 -9:40 AM      **Presentation on Workplan for the Task Force** – by Ms Sisomboun Ounavong, Director UN Division, Department of International Cooperation, Ministry of Foreign Affairs.
- Comments / Discussion**
- 9.40 – 10.00 AM      **Discussion on Structure of the Draft Action Plan** - facilitated by Chair and Co-Chair
- 10.00 - 10.30 AM      **General Discussion on Content of the Draft Action Plan** - - facilitated by Chair and Co-Chair
- 10:30 – 10:45 AM      **Coffee/Tea Break**
- 10.45– 11.45 AM      **Discussion on Content of the Draft Action Plan** - facilitated by Chair and Co-Chair
- ❖ Ownership
  - ❖ Alignment
  - ❖ Harmonization and Simplification
  - ❖ Managing for Results
  - ❖ Mutual Accountability
- 11:45 – 12.00 PM      **Concluding Remarks** by Mr William Rex, Lead Country Officer, The World Bank
- Closing of the Meeting** by Dr. Bountheuang Mounlasy, Director General, Department of International Cooperation, Ministry of Foreign Affairs
- Discussion Questions on the**
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## **Discussion Questions**

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### **Structure:**

1. Is the draft CAP structured in the right way in terms of layout, number of and headings of each column? Is there additional information that should / could be added? For instance:
  - a. A “status” column for monitoring
  - b. An “indicative budget” column to cost each action
  - c. An “indicative funding source” to outline prospective govt / donor funding
2. Should the Action Plan be more detailed or less so, particularly in terms of Actions?
3. Is it necessary for each point/chapter in the Vientiane Declaration to correspond with a goal in the draft CAP?
4. In addition to the Action Plan, Indicators, and Implementation and Review Arrangements what other aspects (if any) should be included in the overall CAP document?

### **Content:**

The following questions should be considered in the context of all five areas: Ownership, Alignment, Harmonisation and Simplification, Managing for Results, Mutual Accountability:

1. Does the existing draft Country Action Plan (CAP) reflect well the Final Localized Vientiane Declaration on Aid Effectiveness, or are there points missing?
2. Are any of the Goals/actions in the draft CAP slightly repetitive, unnecessary, not clearly defined or out of date? Can any of the proposed actions in the draft CAP be further improved upon?
3. Are the proposed targets in the draft CAP set at the right level? Is it too ambitious or not ambitious enough?
4. Is there anything missing from the draft CAP that might be included to further improve its potential effectiveness?
5. Are there lessons we can learn from other countries of things to emulate or pitfalls to avoid?
6. How might the Government’s ownership of the development process and ODA’s supporting role be further strengthened in a meaningful sense?
7. Do we need to more Government Agencies and also Lead Partners in Development mentioned in the appropriate columns denoting responsibility for actions?
8. Is it necessary to clearly define the role of each responsible Government Agency and Lead Partners in Development in reaching a goal? If so, how and when do we decide which Donor/Government Agency does what?