

Draft Agenda –Kick off meeting SG Trade and Private Sector
17 October 2008

TIME	ACTIVITY
8.00 – 8.15	REGISTRATION
8.15 – 8.30	OPENING REMARKS By: H.E.Mrs. Khemmani Pholsena, Vice Minister of Industry and Commerce
PART 1 – DISCUSSION AND APPROVAL OF SUB GROUP TERMS OF REFERENCE	
8.30 – 8.45	PRESENTATION ON SWGS AND SG BY MPI By: Ministry of Planning and Investment
8.45 – 9.30	REMARKS ON THE TOR FOR THE SUB-SECTOR WORKING GROUP ON TRADE AND PRIVATE SECTOR By: Mr.Sirisamphane Vorachit, Deputy Chief of Cabinet, Ministry of Industry and Commerce
9.30 – 9.45	OPEN FOR DISCUSSION AND APPROVE THE TERMS OF REFERENCE FOR THE SUB-SECTOR WORKING GROUP ON TRADE AND PRIVATE SECTOR AND APPOINTMENT OF THE CO-CHAIR Some of the key issues for discussion: <ul style="list-style-type: none"> • Nominate and appoint the Co-chair • Discussion on membership • Review of the proposed objectives, outcome and outputs • Discussion on proposed activities and indicators and work plan By: Mr.Sirisamphane Vorachit, Deputy Chief of Cabinet, Ministry of Industry and Commerce
PART 2 – INFORMATION SHARING BY GOVERNMENT, PRIVATE SECTOR AND DEVELOPMENT PARTNERS	
	GOVERNMENT
9.45 – 10.00	UPDATE OF THE IF PROCESS IN LAOS AND MILESTONES ACHIEVED TO DATE By: Foreign Trade Policy Department/IF NIU of the Ministry of Industry and Commerce
10.00 – 10.15	COFFEE BREAK

10.15 – 10.30	<p>PRESENTATION ON GOVERNMENT AND DEVELOPMENT PARTNER ACTIVITY IN THE AREA OF PRIVATE SECTOR DEVELOPMENT (PSD)</p> <p>By: Director General of SMEPDO</p>
10.30 – 10.45	OPEN DISCUSSION AND CONTRIBUTION FROM THE FLOOR
10.45 - 11.00	<p>INFORMATION SHARING ON THE ONGOING ACTIVITY OF THE LAO BUSINESS FORUM (LBF)</p> <p>By: Investment Department, MPI</p>
11.00 – 11.15	OPEN DISCUSSION AND CONTRIBUTION FROM THE FLOOR
11.15 – 11.30	<p>PRESENTATION ON THE UPCOMING RTIM AND THE ROLE OF TRADE IN THE CAP</p> <p>By: Department of International Cooperation, MPI</p>
11.30 – 11.45	OPEN DISCUSSION AND CONTRIBUTION FROM THE FLOOR
11.45 – 12.00	<p>WAY FORWARD FOR THE SSWG AND NEXT STEPS</p> <p>By: Mr.Sirisamphane Vorachit, Deputy Chief of Cabinet, Ministry of Industry and Commerce</p>
12.00 – 1.30	LUNCH