



Government of Lao PDR

Public Administration and Civil Service Authority Prime Minister's Office

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September 5, 2008

Dear Sir/Madam,

Subject: Governance Sector Working Group meeting on September 17, 2008

In continuation with the activities planned as part of the Round Table Mechanism and the Vientiane Declaration for effective aid coordination, I would like to invite you to the next meeting of the Governance Sector Working Group. The meeting will be held on September 17, 2008 (Wednesday) at the Don Chan Palace from 9.00 am.

The discussions at this meeting will provide directions for next steps in strengthening the work of the Governance Sector Working Group, and preparations for the Round Table Implementation Meeting scheduled for November. The main objectives proposed for this Governance Sector Working Group meeting in September 2008 are:

- to discuss and finalize the Terms of Reference and operational arrangements of the Governance Sector Working Group, Sub Sector Working Groups and Secretariat
- review the implementation of activities assigned to the governance sector agencies under the Vientiane Declaration Action Plan
- provide directions to the Sub Sector Working Groups and Secretariat on immediate priorities and activities, in preparation for the Round Table Implementation Meeting scheduled for November

A copy of the agenda and a list of invitees are attached. Notes on the agenda items are being completed and will be forwarded to you shortly.

Please confirm your participation in this meeting to Ms. Vongdala, Secretary, GPAR SBSB at 021 212710/3 or by email to gpar@laotel.com or gparsbsd@gmail.com

Best regards

Mr. Khammoune Viphongxay
Deputy Chairperson
Public Administration and Civil Service Authority

Governance Sector Working Group Meeting

Agenda

Wednesday - September 17, 2008
Don Chan Palace, Vientiane

| Time | Session | Speaker/Presenter |
|--|--|---|
| 08.00 am | Registration | |
| Opening Session | | |
| 08:30 - 09.00 | Opening Statement | <u>Dr. Chaleune Yiapaoher</u> , Minister of Justice |
| | Introductory remarks | <u>Mme. Sonam Y. Rana</u> , UN Resident Coordinator and Resident Representative of UNDP |
| Sector activities and update | | |
| 09.00 - 09.15 | Rule of Law | Representative, Ministry of Justice |
| 09.15 - 09.30 | People's representation | Representative, National Assembly |
| 09.30 - 09.45 | Public Service Improvement | Representative, PACSA |
| 09.45 - 10.00 | Discussion | |
| 10.00 - 10.20 | Refreshment | |
| 10.20 - 10.45 | Discussion | |
| Revised Terms of Reference: Sector & Sub Sector Working Group | | |
| 10.45 - 11.00 | ToR for Sector /Sub Sector Working Groups & Secretariat; suggestions for next Round Table Imp. Meeting | Representative, PACSA |
| 11.00 - 11.30 | Discussion | |
| Closing Session | | |
| 11.30 - 11.50 | Closing Remarks | <u>Mme. Sonam Y Rana</u> , UN Resident Coordinator <u>Dr. Chaleune Yiapaoher</u> , Minister of Justice |
| 12.00 | Lunch | |

List of Invitees to the Governance Sector Working Group Meeting

- Public Administration and Civil service Authority (PACSA)
- Ministry of Justice (MoJ)
- Ministry of Finance (MoF)
- National Assembly (NA)
- People's Supreme Court (PSC)
- Office of the Supreme People's Prosecutor (OSPP)
- National Academy of Politics and Public Administration (NAPPA)
- Government of Australia
- Government of Canada
- Government of Finland
- Government of France
- Government of Germany
- Government of Japan
- Government of New Zealand
- Government of Singapore
- Government of Sweden
- Government of Switzerland
- Government of USA
- Asian Development Bank (ADB)
- European Commission (EC)
- Food and Agriculture Organization (FAO)
- International Monetary Fund (IMF)
- United Nations Development Programme (UNDP)
- United Nations Children's Fund (UNICEF)
- United Nations Office on Drugs and Crime (UNODC)
- World Bank (WB)